

FBCA Board Meeting Minutes

October 24 7:00 pm in person at Fanny Bay Hall

1. Meeting called to order at 7:00 pm
2. Attendance: Alaine, Dominique, ~~Judy~~, Kathryn, Lesley, Melanie, Neville, Susannah, Tammy, Teresa
3. Absent/Regrets: Judy
4. Approval of Consent Agenda including: financial statement of September 30, 2024 and two policy changes (AV Equipment Policy, Policymaking Policy). Carried
5. Approval of Agenda, including two late items: selling extra carpets and OAP Rental of dumpster. Moved Tammy. Carried.

Business

1. Directors introduced themselves
2. Teresa Huculak has been appointed as interim treasurer until the May 2025 AGM via email vote held October 16, 2024.
3. Appointment of Building Monitor – Recommendation from Governance to accept Melanie’s offer to be Building Monitor. Moved Tammy that Melanie be appointed Building Monitor effective November 1, 2024. Carried. **Tammy will advise Angela.**
4. Flu Clinic to be held November 11. Board appoints Lesley Lindbergh to be Director liaison.
5. Updates for email, website
 - a. Kathryn has emailed Gmail instructions.
 - b. Website being migrated from doteasy server to gmail server
 - c. **Kathryn to send email to directors when website is functioning**
 - d. Two aspects of website: “building blocks” – Kathryn; working with Communal for backend financial – Keir
 - e. All FBCA email will be sent to fannybaycommunity.com addresses
6. Budget – Recommendation to use remaining funds (approx \$1695) in Savings a/c for floor invoice. Moved Susannah to use remaining funds (approx \$1695) in Savings a/c for floor invoice. Carried.
7. Standing Items:
 - a. Communications/Updates from Volunteers
 - i. Dominique reports that there are donations coming in for Halloween party
 - b. Items in Process List updates
 - i. #9 Contract for Building Monitor – contract no longer needed – Item complete 2410
 - ii. #10 “In Memoriam” Plaque – complete 2410
 - iii. #26 Treasurer/Bookkeeper roles – positions now filled – complete 2410
 - iv. #41 Revised AV fees to be added to Manual – new policy approved – complete 2410

- v. #57 Info from Archives – included in Consent Agenda – complete 2410
- vi. #62 Green and Inclusive Community Buildings grant – did not apply – item complete 2410
- vii. #63 – Membership fees to be collected at pickleball and aerobics – complete 2410
- viii. #65 Gift to bookkeeper – complete 2410
- ix. #66 Organize Estate Planning workshop – complete 2410
- x. #67 Thank you card to Union Bay – complete 2410

New Business

1. Extra floor mats being stored. **Lesley to measure mats and put for sale on Marketplace.**
2. Rental of dumpster by Fanny Bay Seniors Society. **Susannah will find out the last price paid. Bring back to November meeting.**

Meeting Evaluation:

- Efficient meeting
- Treats were good

Adjournment:

Meeting adjourned at 8:27 pm

Next meetings:

Governance Nov 19
Finance Meeting date to be determined

Board Nov 28