

FBCA Board Meeting

Minutes

June 27, 2024 7:00 pm via Zoom

1. Call to Order
2. Attendance: Alaine, Dominique, Judy, Kathryn, Lesley, ~~Melanie~~, Neville, Susannah, Tammy
3. Regrets: Melanie
4. Approval of the Consent Agenda, including minutes of May 2024 Board Meeting and March, April and May 2024 financial reports. Moved Alaine. Carried
5. Approval of the amended Agenda, including the following items to be added to New Business: email update, sprinkler system expense. Moved Dominique. Carried.

Business

1. Update on Treasurer search:
 - Still in search of a new treasurer
 - Tammy is actively searching for a new bookkeeper
 - Susannah taking on portions of treasurer so send reimbursement forms, cheque requests to treasurer@fannybaycommunity.com
2. Review Volunteer Positions as listed in Flyer
 - At least 10 volunteers have responded to the Flyer list
 - Alaine reviewed the list
3. Marquee volunteer
 - **Action: add it back to the Flyer Volunteer list; need a Lead plus support people**
4. Community Prosperity Grant - Lesley has applied for a grant
 - Asked for 3 years of support for a total of \$51,000
 - Should know by early July/August
 - Built on a theme of community engagement
 - **Action: Lesley to send Project Charter to Susannah for distribution to the Board**
5. Foundation Repair - Tammy
 - Moved Tammy to pay McElhanney \$1,000 plus taxes for an updated quote to proceed with the foundation/crawlspace repair. Carried.

6. Hazardous Tree removal - approval required from Board - Tammy

Moved Tammy: to move forward with Vision Arboriculture Ltd to do the work as outlined in the original quote and add in the limb up of the fir trees around the picnic tables to increase the sight lines. The quote would now be \$1,233.75. Carried.

7. Standing Items:

1. Communications/Updates from Volunteers

- 10 people have volunteered for the hall painting
- Organization of Summer Market is progressing

2. Items in Process List updates

- #10 Memory Plaque - **Action: Kathryn will give Anne Trussler an email address to use for this purpose**
- #37 Registered Charity Information Return complete
- #38 Investigate possible funding.... - removed from list; focusing on local sources

New Business

1. Email update - Kathryn gave an update on email challenges:

- fannybaycommunity.com has been moved to a new server
- Doteasy (service provider) will attempt to retrieve missing emails from June 7 - 26
- Kathryn is monitoring

2. Sprinkler expense

- Moved Neville to spend up to \$400 for repairs to irrigation system in the gardens. Carried.

Meeting Evaluation

- Glad to have questions asked from Consent Agenda items
- Efficient meeting

Adjournment: 7:57 pm

Next Board Meetings:

Governance: July 16, 2024; August 13, 2024

Board Meeting: July 25, 2024 7:00 pm

No Board Meeting in August, unless there are emergent issues

July 8 Roof cleaning