

FBCA Board Meeting

Minutes

March 21, 2024 7:00 pm in person

1. Call to Order 7:05 pm
2. Attendance: Alaine, Dominique, Judy, ~~Keir~~, Neville, Tammy, ~~Tanya~~, Susannah
3. Absent/Regrets: Judy, Keir, Tanya
4. Approval of the Consent Agenda, including minutes of February 22, 2024 Board meeting and January 2024 Financial Statements. Moved Neville. Carried.
5. Approval of the Agenda, with the addition of possible flagpole for Hall grounds. Moved Alaine. Carried.

Business

1. Preparation for May 16, 2024 AGM
 - Moved Neville to accept the proposed AGM agenda. Carried. [see end of minutes]
 - Moved Tammy to accept the proposed Special Resolution wording. Carried. To be added to AGM package and included in April 2024 flyer. [see end of minutes]
 - Moved Susannah to appoint Alaine as Nominating Committee. Carried. Expressions of interest due to Secretary by May 2, 2024.
2. Memorial Plaque - proposal by Anne Trussler and Alaine
 - Suggestion to increase minimum donation to \$100
 - Buy 30 leaves in advance
 - Board is in favour of the project
 - Update in April
 - Alaine to advise committee to proceed
3. Update to Rental Agreement/AV Fees
 - Final details will be in April 2024 Consent Agenda
4. Support for OAP Hall - discussion
 - Susannah attended an OAP meeting with Daniel Arbour in attendance for updates to the sale of the property on which the Seniors Hall sits
 - Meeting went in /out camera to report that FBCA will show support for Fanny Bay Seniors by:
 - Continued use of FBCA website for updates
 - Message on the marquee. **Tammy to approve wording.**
 - Updates in the Flyer

5. Hall Cleanup Day - April 13
 - OAP providing lunch for volunteers
 - Advertised in the Flyer
 - Neville to get a price for cleaning the roof.
6. Standing Items:
 1. Communications/Updates from Volunteers - no updates at this time
 2. Items in Process List updates
 - #11 New Horizons for Seniors grant awarded; funds received
 - #18 “Loading Zone” signs installed
 - #21 Wording of Special Resolution approved
 - #22 “Buildings and Grounds” vacancy added to Volunteer List
 - #23 “Membership Drive” mentioned in Board Buzz
 - #27 Copy of New Horizons grant given to Tammy
 - #28 Floor Cmtee reconvened; article in Flyer

New Business

1. Suggestion from community member to use a “free” sailboat mast. Board does not have the resources to pursue this project at this time.
2. Additions to Family Liaison Report
 - Recent donation of \$500 for Family events; Dominique corresponding with Lions regarding possible future donation from them
 - Dominique advises that she will purchase a magnetic banner for Wednesday drop-in events.
 - Family Event Rummage Sale April 20, 2024

Meeting Evaluation

- Good meeting; stayed on track
- Appreciate the in-person meeting

Next Board Meeting: April 25, 2024

Adjournment: 8:27 pm

Fanny Bay Community Association

Annual General Meeting

May 16, 2024 5:30 pm

1. Call to Order
2. Welcome

We respectfully acknowledge that the land we gather on is on the traditional unceded territory of the K'omoks First Nation, the traditional keepers of this land.

3. Acceptance of Agenda
4. Establishment of Quorum
5. Acceptance of 2022 AGM Minutes (see attached)
6. Introduction of current Board
7. Thanks to retiring Board
8. President's Report (see attached)
9. Treasurer's Report (see attached)
10. Consideration of Special Resolution
11. Floor Committee Report
12. Nominating Committee Report
13. Elections
14. Other Business and Announcements
15. Questions and Comments from the floor
16. Adjournment

Special Resolution Wording

TO ALL FANNY BAY COMMUNITY ASSOCIATION (FBCA) MEMBERS

NOTICE IS HEREBY GIVEN of a FBCA board resolution duly passed at a Board meeting on March 21, 2024, to be presented to the membership for approval at the 2024 annual general meeting to be held May 16, 2024 at 5:30 pm at the Fanny Bay Community Hall.

Rationale:

1. Audits are not a requirement under the BC Societies Act, yet our current Bylaws require them. The Board feels it is time to rescind this costly requirement.

Since the Constitution and Bylaws are the official governing documents of the FBCA, amendments to them must be approved via special resolution at the Annual General Meeting. The Board is therefore requesting the membership vote on the following:

SPECIAL RESOLUTION: REMOVAL OF BYLAW PART 9 – AUDITOR, and ADDITION OF WORDING RELATED TO REVIEWS OF FINANCIAL RECORDS

WHEREAS the FBCA Board recommends that the resolution below be passed as a special resolution at the 2024 Annual General Meeting,

BE IT RESOLVED AS A SPECIAL RESOLUTION that Bylaw Part 9 – Auditor be removed in its entirety, and replaced with a new bylaw inserted under Part 8 – Finances and Signing Authority, to read:

At the discretion of a simple majority of Directors, the Board may be requested to engage an accountant to complete either a Compilation, Review, or Audit of the Association’s financial records. The results of such an engagement must be reported to the full Board and to the membership at the next AGM.

- a) **Per Bylaw 3.2.1, if the Board receives a written request signed by 10% of the members of the Association requesting the Board engage an accountant to complete either a Compilation, Review, or Audit of the Association’s financial records, the Board must comply by holding a general meeting to address the issue, and take all relevant steps set out by the members at that meeting.**

Be it further resolved that references to audits in Bylaws 1.1 “annual general meeting”, 3.1.3, and 8.3b be removed, and that “or appointing auditors” be added at the end of the definition of “special resolution” in Bylaw 1.1.