

FBCA Board Meeting

January 25, 2024 7:00 pm via Zoom

1. Call to order: 7:02 pm
2. Attendance: Alaine, Dominique, Judy, Keir, Neville, Tammy, Tanya, Susannah
3. Absent/Regrets: Keir, Neville
4. Approval of Consent Agenda. Moved Alaine to approve Consent Agenda. Carried
5. Approval of Agenda, including October and November 2024 financials, with the following additions:
 1. Report from Neville regarding Building/Grounds items
 2. BC Creative Grant update
 3. Snow day rentals and questionsMoved Tammy to adopt the amended agenda. Carried.

Business

1. Auditor update and Special Resolution
 - Stu Barry, previous auditor, is not able to continue as auditor.
 - FBCA bylaws say that we must have an auditor, but many other halls or non-profits do not
 - Moved Tammy to remove requirement for an audit of our books as a Special Resolution at May 2024 AGM. Carried
 - **Action: Tammy to discuss the wording of the Special Resolution with Erna.**
2. Looking at 2024
 - Keir and Tanya not seeking another term as Director
 - Judy may continue as Director, but needs assistance as Rental Agent; Dominique may be able to assist occasionally
 - **Actions:**
 - Alaine to put Buildings and Grounds back on Volunteer List
 - Tammy to mention vacancies in Board Buzz
 - Suzanne has a possible volunteer for rentals- Judy will contact her
 - To further explore the bookkeeping and treasurer roles.
3. Budget item - purchase of commercial fridge. Board decided to go ahead with the purchase. **Susannah to contact Debby to order.**
4. Discuss distribution of SPID (\$3000) and FBI Donations (\$1500)
 1. Donation from SPID (\$3000). Moved Tanya to allocate \$3000 to the floor project. Carried
 2. Donation from Fanny Bay Inn (\$1500) - suggestions include:
 - Kids Klub Light
 - Paper cups
 - Volleyball equipment, including net, volleyballs, badminton equipment
 - Bluetooth sound system to allow music to play through speakers
 - **Action: Dominique to purchase equipment as listed above**
5. New FBCA sponsored events

1. Proposed Youth and Adult Sport activity night
 - FBCA Board is currently not able to offer the liaison needed for a FBCA-sponsored program. **Tammy will respond to organizer.**
2. Frauds and Scams Targeting Seniors presentation March 12, 2024 2:00 pm - Board has agreed to waive rent and to be responsible for AV equipment.
6. AGM date (May 16, 2024) approval by Board. Moved Susannah to hold FBCA AGM on May 16, 2024. Carried
7. Standing Items:
 1. Communications/Updates from Volunteers
 1. Governance team met Joelle - send volunteer hours to her this month
 2. Sherry's Membership report - **Tammy to include Membership drive in Board Buzz.**
 2. Items in Process List updates completed

New Business

1. Information from Neville
 - The stage reno should be fully completed in time for the concert on Friday.
 - A tree came down across the NE corner of the dog run. Katherine, our Grounds monitor, cleared away the wood. There is some damage to the fence which will need to be repaired at some point, but the fence still works ok. **Action: Add to Items in Process list for future repair consideration.**
 - I have taken over the completion of the hall Rental Agreement to incorporate the changes we approved to allow increasing charges for renting the A/V equipment. I'll have that done for the next meeting.
 - I arranged for the parking lot to be plowed twice this week, so there will be charges coming in for this in the next few days.
2. BC Creative Grant - Alaine reports that FBCA was not successful in receiving a grant.
3. Snow Day Rentals - Tammy will make the call if our Hall is closed due to heavy snowfall.

Meeting Evaluation

- Accomplished the agenda

Next Board Meeting: February 22, 2024

Adjournment: 8:51 pm