

FBCA Board Meeting Minutes

July 27, 2023

7:00 pm in person

1. Call to order: 7:00 pm
2. Attendance: Alaine, ~~Dominique~~, Judy, ~~Keir~~, Neville, Susannah, Tammy, ~~Tanya~~
3. Absent/Regrets: Dominique, Keir, Tanya
4. Approval of Consent Agenda, including financial statements
 - Moved Neville to accept Consent Agenda.
5. Moved Alaine to approve Agenda, with the following additions/deletions:
 - Postpone Fundraising discussion until September
 - Add: Flyer Editor Report and Discussion under New Business
 - Add: Stage Upgrade
 - Add: Fan Usage

Carried.

Business

1. Fundraising Proposal “400 Club Draw” - postponed until September 2023 meeting
2. Memorial Plaque - from June Board Meeting
 - Anne Trussler has offered to organize the purchase of a plaque where donations in someone’s memory could be acknowledged; Anne will submit a proposal to the Board. Alaine is the liaison. Board is in agreement to hear Anne’s proposal.
3. Honourarium for AV Setup
 - **Neville and Judy to clarify AV equipment rental charges and present at September meeting.**
4. Governance Recommendation for Bookkeeping Rate Increase
 - Moved Tammy to increase Bookkeeping rate from \$25 to \$27.50, retroactive to Jan 1, 2023. Carried.
5. Request to purchase pickle ball net
 - Moved Neville to spend approx \$300 for a new pickle ball net. Carried. **Neville will look after purchasing. Money should come from Gaming Grant.**
6. New Horizon for Seniors Grant
 - **Alaine and Neville will look for a volunteer grant-writer.** Grant opens August 1.

7. Volunteer Appreciation Event update - see Consent Agenda for report; emcee and poster still required
8. Standing Items:
 1. Communications/updates from volunteers
 - Memberships: We had 14 new memberships including 4 new to the community. Sold 1 book, 1 T-shirt and received 1 \$30 donation. There was a note taken from Iain MacDonald he “ would like to see heritage plaque put up”. Committee to be formed to find and hang plaques. **Alaine will contact Erna.**
 - Report from Summer Market included at end of Minutes **Susannah to send Thank You cards to Debby and Jackie. Alaine to add “Market Organizer” to Volunteer List. Tammy to write in the Board Buzz.**
9. Updated “Items In Process” List

New Business

1. Flyer Editor Report. Moved Susannah to increase advertising rates as per Wendy Keating’s report. Carried
2. Stage Upgrade
 - Proposal from Neville and Ron to investigate possibility of upgrading stage. Board approves the investigation, with a **report to be submitted to the Board when complete.**
 - BC Creative Grant - could apply for this grant to support Concerts and stage upgrade. **Alaine will apply for this grant.**
3. Fan Usage
 - **Ask Building and Grounds to hire someone to service vent above studio. Tammy will ask.**
 - Use exhaust fans only.

Meeting goes in/out camera, with reminder from Tammy that whatever is said in camera remains with the Board members in attendance.

Meeting Evaluation

- Stayed on topic

Next Meeting: September 28, 2023

Adjournment: 8:32 pm

Summer Market July 15, 2023

Summer markets were started by Bev Powell at the beginning of COVID to raise funds to help keep the Hall going. Jackie Dunham and I took over in 2021 and have truly enjoyed our time as coordinators as we have met and worked with so many wonderful people. Hundreds of volunteer hours have gone into the planning and execution of these markets and while not always huge money makers, the sense of community that has been fostered has been totally worth it. Jackie and I are ready to step down and pass the torch (and the immense information binder) to any other interested community members. We have been able to establish a good relationship with our vendors who love the way we have organized the days. This summer we planned on 54 vendor spaces and although there was a few last minute cancellations, we were easily able to fill the spaces as we are popular enough to have a waitlist! This years Market netted just under \$2000 from vendor spaces and table rentals.

Of course we could not have done any of this without all the hard working other volunteers who prep the grounds (mowing, garbage pickup, moving the soccer nets, marking the field, setting out the parking ropes, gathering the gear from under the stage) set up for the day (clean the porta potti, cones and barricades out for traffic control, tents up, tables and chairs out, signs placed) manage the parking (a BIG job!) and then the reverse at the end of the day. This year I was able to get the St John Ambulance team to be on site which was a welcome addition.

I want to mention too, the work that members of the Fanny Bay Seniors have put in to helping the FBCA. This year they provided vouchers for a meal which I was able to give to all the Market Day volunteers. Their generosity in assisting me in planning and problem solving over the last 3 years has been invaluable.

I want to also acknowledge Erna Smith for all her good humored assistance as well. She and Mike have been integral members of the team – always dependable and willing to help with any horrible job!

Lastly, the FBCA owes a big thank you to Jackie Dunham who has truly been the main organizer, keeping all the vendor information straight plus taking care of all the online advertising plus donating all the printing of posters plus sharing in the physical tasks as well and still being my friend!

We look forward to hosting the 2023 Christmas Market November 18th and 19th.

Debby McRae