

FBCA Board Meeting

Minutes

June 22, 2023 7:00 pm in person

1. Call to order 7:01pm
2. Attendance: Alaine, Dominique, Judy, Keir, Neville, Susannah, Tammy, Tanya
3. Absent/Regrets
4. Approval of Consent Agenda
 - Moved Alaine. Carried
5. Approval of Agenda, with addition of “Summer Market: FBCA Table, Memorial Plaque, Letter to Mainroad, Rental Request, Honourarium for AV setup under New Business”
 - Moved Tanya. Carried

Business

1. Treasurer Report and Budget Discussion
 - Moved Tanya to move funds from raffle and 50/50 draw from the operating account to the savings account. Carried.
 - Tanya reviewed May Income Statement and answered questions
2. Reimbursement Process
 - “Receive prior approval before purchasing materials or supplies” - will be removed from process; if possible, bring project proposal to a Board meeting in advance for an overall approval of budget
3. Volunteer Event Update and Proposal
 - Moved Tammy that \$3000 be used from the Gaming account for the Volunteer Appreciation Event. Carried.
4. Proposal: PA System Additions
 - Moved Keir to approve \$1314 proposal for PA system Additions. Carried.
5. Proposals: Family Event Booking, Bounce House and Fundraising “400 Club Draw”
 - Dominique explained her proposal for Recurring Family Event Nights
 - Family Event Night would be FBCA-sponsored
 - Supported by the Board
6. Summer Board meetings recommendation
 - Governance recommends that we have a July Board meeting July 27; no August meeting
 - AED Training 6:30pm July 27; advise Neville if NOT attending
7. Standing Items:
 1. Update “Items In Process” List - items updated
 2. Moving forward - New Board: Lines of communication with Volunteers. Reconfirmed this standing agenda item as a way to maintain communications with volunteers and to request reports when necessary.

New Business

- “Summer Market: FBCA Table”
 - Sherry has agreed to organize an FBCA table at the market; Susannah to let her know
- **Memorial Plaque - add to July agenda**
- Letter to Mainroad Contracting
 - Mainroad Contracting graded the parking lot. Susannah to send a letter of thanks (email) to Mainroad. (Danni) Tammy to put it in the next Flyer
- Rental request
 - Judy had a sponsorship request which we discussed and denied.
- **Honourarium for AV Setup**
 - Honourarium for AV Setup is included in Rental; some discussion about how to deal with the stated honourarium; **table to July agenda**

Meeting Evaluation

- Appreciated having Treasurer’s report
- Better at getting back on track

Next Board Meeting: July 27, 2023

Adjournment: 8:41 pm