

FBCA Board Meeting Minutes

May 25, 2023

7:00 pm in person

1. Call to order: 6:58 pm
2. Attendance: Alaine, Dominique, Judy, Keir, Neville, Susannah, Tammy, Tanya
3. Absent/Regrets - Judy
4. Approval of Consent Agenda, including financial statements. Moved Alaine. Carried.
5. Approval of Agenda as amended. Moved Keir. Carried
 - Community Services Recover Fund - Verbal update from Keir - 10 min
 - Family Liaison Position

Business

1. Introductions
 - Tammy thanked everyone for submitting their biographies.
2. Presentation on Governance and meetings - Tammy
 - Tammy reminded us of our Consent Agenda process
3. Soap Dispenser options/hand sanitizer disposal
 - Use donated dispenser
 - Hand sanitizer can be saved for now
4. Recommendation for honourarium. Moved Tanya to pay Wendy an honourarium of \$500 for this year. Carried.
5. Update Email List. **Susannah will prepare an updated list and distribute. Susannah to contact Kathryn for an email address for Dominique.**
6. Time for new plaque to update and honour past presidents - Alaine
 - Moved Alaine/Keir to purchase a plaque at approx cost of \$250 to recognize past presidents. Carried.
 - **Alaine will check with Ann Clayson to get names of past presidents and purchase plaque.**
7. Moving forward - New Board: Lines of communication with Volunteers with require Board liaison to ask for reports, questions
 - Memberships - Susannah
 - Events - Susannah
 - Welcome to the Community - Alaine
 - Action: Keep this item on future agendas.**
8. Items in Process List - list updated

New Business

1. Community Services Recovery Fund
 - Received \$27000 from Community Services Recovery Fund
 - **Keir will send grant agreement forms to Tammy, Tanya, Susannah**
 - Consultant will provide user setup and user training
 - Keir will project manage with the consultant
2. Family Liaison Position
 - Dominique to be appointed to Family Liaison Position

Meeting Evaluation

- Aim to be done by 8:30 pm

Next Meeting: June 22, 2023 in person

Adjournment: 8:41 pm