

FBCA BOARD OF DIRECTORS – CODE OF CONDUCT

As elected representatives of the Fanny Bay Community Association (FBCA), all contributions and opinions of Directors are important. All Directors are therefore expected to engage in candid and honest dialogue with respect for each other's differences. Everyone is encouraged to speak openly at meetings without fear of censure. In doing so, the Board commits itself to ethical, business-like, and lawful conduct, including proper use of authority and appropriate decorum. Our donors and volunteers support the FBCA because they trust us to be good stewards of their resources, and to uphold rigorous standards of conduct.

As a Director, I therefore commit to the following:

1. I will uphold the mission, constitution, and bylaws of the FBCA.
2. I will maintain my FBCA membership in good standing.
3. I will attend Board meetings regularly and will inform the President or Secretary if unable to do so, recognizing that failure to do so for three consecutive Board meetings without a valid reason may mean being requested to resign.
4. I will be balanced in my effort to understand other Board members' points of view and to make my own views understood.
5. When the Board as a whole has made a decision, I will accept and support the decision regardless of my personal views on the decision.
6. I will not disclose or discuss differences of opinion on the Board with those who are not on the Board.
7. I will represent or interpret the decisions of the Board and the reasons for its decisions accurately and fully.
8. When I am authorized to represent the FBCA in or on any media, I will act in a professional manner, and not engage in any action or conduct or make any comment, gesture, or contact which a reasonable person would regard as likely to cause offence or humiliation to anyone.
9. I will respect and protect the confidentiality appropriate to issues of a sensitive nature which are being discussed by the Board.
10. I will not use confidential information for personal gain.
11. I will disclose to the Board fully and promptly any material conflict of interest or perceived material conflict of interest I may have on any issue or item under discussion by the Board, and abstain from voting on any resolution pertaining to such.
12. I will report to the Board in a timely manner any accidents, incidents, and hazards I see, or am made aware of, in the Hall or on the grounds, so that appropriate action is taken as soon as possible.

Approved 25 February 2021

Printed Name of Director

Signature

Date