

FANNY BAY WATERWORKS

TRUSTEE'S MEETING November 27, 2023

Present: Wayne Rideout, Chair
Tony Schultes, Trustee, Regrets
Dave Shepherd-Operator

David Fast, Trustee
Patricia McLean, Secretary & Financial Officer

Meeting called to order by Wayne Rideout at 7:10 pm

Minutes of October 19, 2023 were not read out but had been circulated earlier via email and approved by email. David Fast made a motion to formally approve as submitted and seconded by Wayne Rideout. **Carried**

Financial statements were presented to the end of October showing a surplus of \$10,230 due to increased usage with the hot summer. Our current bank balances as of October 31 is \$73,269. Wayne Rideout made a motion to accept the financial statements as presented and David Fast seconded. **Carried**

Wayne requested this surplus be set aside for future expenses and Pat indicated she would submit a request to transfer \$10,000 into our Savings Account from our Chequing Account at First Credit Union bringing the Savings Account balance to \$30,440.

Pat presented the budget for 2024 showing a conservative increase of \$1600 in income, and increasing our repair, maintenance, and water leak allowances by \$2,400 along with some slight other adjustments in line with our expenses this year. David Fast made a motion to accept as presented and Wayne Rideout seconded. **Carried.**

The list of priorities was redone with the office being the priority for 2024. Wayne Rideout will oversee the work and it will be done at cost, hopefully in February. There is currently a labour shortage in BC and the work is simple so no other contractors will be asked to bid. **Fanny Bay Inn** – meter is in the basement so difficult to find out where leak is. Dave S helped with repairs previously this year and feels it is not a huge priority -we will keep on our work list until next year unless a further leak becomes an issue. Priority list will be redone and emailed to everyone.

Dave Shepherd will flush hydrants and all standpipes in the Spring.

Tower Fencing will repair the fencing on Artela after the vandalism incident on Sunday night. Shed will be fixed later as damage is insignificant.

Beachcomber School – Wayne will take the drawings to McElhanney Engineering to get their opinion on any issues related to our water system and we will invoice Beachcomber's for this service. This will require a shutdown of the system north of Artela. We need a couple of days notice to inform our customers, most notably Fanny Bay Oysters and Canwest Mechanical.

Meeting adjourned at 8:30pm

Signed _____

Wayne Rideout, Chair