

## FANNY BAY WATERWORKS

TRUSTEE'S MEETING    October 19, 2023

Present:        Wayne Rideout, Chair, Regrets  
                 Tony Schultes, Trustee  
                 Dave Shepherd-Operator

David Fast, Trustee  
Patricia McLean, Secretary & Financial Officer

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Meeting called to order by David Fast at 7:15 pm who acted as Chair in Wayne's absence.

Minutes of June 28, 2023 were not read out but had been circulated earlier via email and approved by email. Tony Schultes made a motion to formally approve as submitted, and David Fast seconded. **Carried**

Financial statements were presented to the end of September showing a surplus of \$9,326 due to increased usage with the hot summer and two leaks on customers properties. Note: the leak allowances, per our policy are shown at the bottom of the statement in the amount of \$1,943. Our current bank balances as of September 30 is \$71,344. David Fast made a motion to accept the financial statements as presented and Tony Schultes seconded. **Carried**

**Fanny Bay Inn** - Shut-off Valve is leaking and should be addressed at some point but not a priority. Meter location is down in the basement and should be moved. This would mean shutting down quite a bit of the system to accomplish and could cost \$5,000 or more. Tony talked about freezing part of the line instead of shutting down, but Dave Shepherd feels a shutdown is more efficient. This item will be added to our list of priorities and Pat will update the list and email it to everyone.

Tony mentioned that there are 4 or 5 standpipes that should be flushed out and Dave Shepherd will see to that.

Pat read out Bylaw #75 (there was some worries about employees, volunteers, etc being covered should a claim for damages arise against them). This bylaw specifically states "that a member of the board of trustees, an officer or employee, whether paid by salary or contract and any volunteers are indemnified against a claim for damages against them arising out of the performance of their duties and in addition pay the actual costs incurred by the officer in a court proceeding arising out of the claim".

Pat also read Bylaw 90 which states that the "Officer responsible for corporate administration under section 738.2 of the Local Government Act whose title shall be Manager". A new bylaw #126 was given first and second reading to repeal Bylaw 90 and state that the "Officer responsible for corporate administration under section 738.2 of the Local Government Act whose title shall be "Administrative Manager" as it was felt that the term "Manager" was too broad a title.

Drewry Electric has completed all items on our priority list for the pump house except No. 10 which Dave Shepherd indicated was an ongoing issue and it is all working fine at this time and is monitored daily. Item #9 has been fixed with the installation of a separate pump saver for well #2. Pat will check to ensure that the electrical inspection has also been completed.

Bylaw #125 setting the parcel tax rates for 2024 was given first and second reading and approved.

Meeting adjourned 7:45 pm

Signed \_\_\_\_\_

Wayne Rideout, Chair