

FBCA COVID-19 SAFETY PLAN in effect until April 8, 2022

updated MARCH 11, 2022

All requests for rental of the FB Community Hall (the Hall) and/or grounds will continue to be considered for approval on a case-by-case basis.

All approved renters/user groups are required to have a written COVID-19 Safety Plan until April 8th, 2022.

After April 8th, all renters/user groups will be provided with and must follow the **FB Community Hall's Communicable Disease Prevention Guideline**.

Hall Capacity: 180

Signage:

Information/signs posted at main door and/or in areas of hall and/or outdoors:

- FBCA COVID-19 Safety Plan
- Stay home if sick, have any COVID-19 symptoms, or have been in contact with a person who is required to self-isolate
- Proof of vaccination required for all people 12 years & older
- Sanitize hands upon entering hall
- Clean hands frequently
- Sneeze/cough into sleeve or tissue
- Washroom cleaning checklist
- One all-gender washroom open; all other washrooms closed unless prior approval received

Proof of Vaccination

- All persons 12 years of age and older who enter the Hall must have a valid BC COVID Vaccine Card or valid provincial/territorial/international government-issued proof of COVID vaccination status.
- The BC Vaccine Verifier App will be used to scan appropriate vaccination status cards
- All persons 18 years of age and older must also show valid government photo identification.
- All Directors, regular volunteers, and contracted workers must be fully vaccinated and show proof of vaccination when asked.
- Once full COVID vaccination status of regular program/activity attendees is confirmed, facilitators may use a form to list vaccination status, in lieu of scanning the appropriate documentation each time.

Masks Requirement

- Guideline for wearing masks is at the discretion of the user/rental group

Hand Sanitizing:

- Hand sanitizer station with sign available at main entrance to hall.
- Hand-hygiene facilities and appropriate supplies available for use by all user groups.
- Touchless soap dispensers installed in washrooms.
- Touchless hand sanitizer station to be at all entrances for FBCA-sponsored events.
- Hand sanitizer stations to be available at FBCA-sponsored outdoor events.

Washrooms:

- Use the all-gender single washroom only.
- With prior permission from rental agent, the other washrooms may be opened for events. Guideline: groups 20+ or event longer than 2 hours.

General Cleaning:

- Hall cleaning contractor to be kept updated on cleaning guidelines.
- Hall cleaning adjusted according to hall usage.
- Plexiglass barrier installed in pass-through between dining room and kitchen.
- User groups/renters must sanitize all touch points at the end of their event/activity, in all areas they have used.

Ventilation & Fresh Air Circulation:

Leave outside doors ajar to increase fresh air circulation. The width of door openings is dependent upon weather and group preference.

When main hall is in use:

- The main entrance door and the double fire doors are to be left ajar.
- Ventilation fans in the main hall to be used as posted on door to storage room in main hall. The switch is in the storage room on the left.
- Ceiling fans to be OFF.

When the dining room is in use:

- The main entrance door and dining room doors are to be left ajar.
- IF the main hall is being used by a separate user at the same time, inner doors may be closed for privacy, but the outside kitchen door is to be left ajar.

When the studio is in use:

- The ventilation fan is to be on and the door to the fire escape left ajar.

Communication of Measures and Guidelines:

- FBCA COVID-19 Safety Plan shared with all directors and contract workers (cleaner and bookkeeper).
- Hall COVID-19 Protocol and Safety Plan reviewed with NEW user and renter group facilitators, and signed off as being understood .
- All renters/user groups required to have a COVID Safety Plan until April 8th, 2022.
- FBCA Plan, Protocol, and Guidelines posted in Hall and on website for community awareness.
- COVID-19 documents monitored by Re-start Committee and updated as necessary.