

## **FBCA COVID-19 SAFETY PLAN**

January 20, 2022

BC Public Health has ordered additional COVID-19 health measures in light of the Omicron variant which is dominant in BC at this time. As such, the following protocols are now in effect.

All requests for rental of the FB Community Hall (the Hall) and/or grounds will be considered for approval on a case-by-case basis.

All approved renters/user groups are required to have a written COVID-19 Safety Plan which meets or exceeds this FBCA plan.

### **Capacity**

- Total Hall capacity restricted to 90 excluding organizers/volunteers (50% of normal capacity)
- Room capacity limits: Main hall 90; Dining Room 13; Kitchen 4; Studio 10
- Limits dependent upon safely maintaining 6ft/2m social distancing

### **Signage:**

Information/signs posted at main door and/or in areas of hall and/or outdoors:

- FBCA COVID-19 Safety Plan
- Stay home if sick, have any COVID-19 symptoms, or have been in contact with a person who is required to self-isolate
- Proof of vaccination required for all people 12 years & older
- Face masks required upon entry for all people 5 years of age & older
- Sanitize hands upon entering hall
- Clean hands frequently
- Sneeze/cough into sleeve or tissue
- Washroom cleaning checklist
- One all-gender washroom open; all other washrooms closed unless prior approval received
- Guidelines for user groups re how to write a COVID Safety Plan

### **Proof of Vaccination**

- All persons 12 years of age and older who enter the Hall must have a valid BC COVID Vaccine Card or valid provincial/territorial/international government-issued proof of COVID vaccination status.
- The BC Vaccine Verifier App will be used to scan appropriate vaccination status cards
- All persons 18 years of age and older must also show valid government photo identification.
- All Directors, regular volunteers, and contracted workers must be fully vaccinated and show proof of vaccination when asked.
- Once full COVID vaccination status of regular program/activity attendees is confirmed, facilitators may use a form to list vaccination status, in lieu of scanning the appropriate documentation each time.

### **Masks Mandate**

- Masks covering nose and mouth must be worn by all people 5 years old and older when in the Hall.
- 3-ply, N95, or double cloth masks are recommended, but cloth masks of finely woven material are accepted.
- Clear face shields are not accepted unless a cloth mask is also worn.
- Masks may be removed:
  - to identify the individual.
  - while eating or drinking.
  - while involved in strenuous physical activity.
  - while making a presentation, if there is a space of 2 meters or more between the presenter and audience.
- Exceptions to this order can be found by reading current Public Health Order--Face Coverings (COVID-19) on the BC Government website.

### **Hand Sanitizing:**

- Hand sanitizer station with sign available at main entrance to hall.
- Hand-hygiene facilities and appropriate supplies available for use by all user groups.
- Touchless soap dispensers installed in washrooms.
- Touchless hand sanitizer station to be at all entrances for FBCA-sponsored events.
- Hand sanitizer stations to be available at FBCA-sponsored outdoor events.

### **Social Distancing**

- Portable stanchions used to separate and/or direct movement when required
- Chairs separated by 2m/6ft at seated events
- Tables separated by 2m/6ft if seated at tables for events
- Exception: up to 6 people from one family or "COVID bubble" may sit together

### **Washrooms:**

- Use the all-gender single washroom only.
- With prior permission from rental agent, the other washrooms may be opened for events. Guideline: groups 20+ or event longer than 2 hours.

### **General Cleaning:**

- Hall cleaning contractor to be kept updated on cleaning guidelines.
- Hall cleaning adjusted according to hall usage.
- Plexiglass barrier installed in pass-through between dining room and kitchen.
- User groups/renters must sanitize all touch points at the end of their event/activity, in all areas they have used.

### **Ventilation & Fresh Air Circulation:**

Leave outside doors ajar to increase fresh air circulation. The width of door openings is dependent upon weather and group preference.

When main hall is in use:

- The main entrance door and the double fire doors are to be left ajar.
- Ventilation fans in the main hall to be used as posted on door to storage room in main hall. The switch is in the storage room on the left.
- Ceiling fans to be OFF.

When the dining room is in use:

- The main entrance door and dining room doors are to be left ajar.
- IF the main hall is being used by a separate user at the same time, inner doors may be closed for privacy, but the outside kitchen door is to be left ajar.

When the studio is in use:

- The ventilation fan is to be on and the door to the fire escape left ajar.

### **Communication of Measures and Guidelines:**

- Plan shared with all directors and contract workers (cleaner and bookkeeper).
- Hall COVID-19 Protocol and Safety Plan reviewed with all user and renter group facilitators, and signed off as being understood .
- All renters/user groups required to have current COVID Safety Plan.
- Plan, Protocol, and Guidelines posted in Hall and on website for community awareness.
- COVID-19 documents monitored by Re-start Committee and updated as necessary.