

**FANNY BAY WATERWORKS ANNUAL GENERAL MEETING**  
**November 18, 2021**

Present: Wayne Rideout - Chair  
Tony Schultes – Trustee  
David Fast - Trustee

Dave Shepherd, Operator  
Patricia McLean – Secretary & Finance

Total Attendance per landowners list: nine

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Meeting called to order by Wayne Rideout at 7:03pm

**Opening Remarks**

Wayne mentioned the timeline for meetings is late due to these extraordinary times, so some of the information presented will be up to date rather than for the year 2020. Basically, an uneventful year, but we have identified several projects that need to be started on for the coming year such as upgrading some electrical issues in the pump house, security doors and they are being prioritized in order of safety importance and cash available.

He also gave special thanks to Peter Golden for continuing to look after our sample testings, Alan Robb for information as required, Dave Shepherd, our new operator and Patricia McLean for “keeping everyone in line.”

Patricia McLean read the Annual General Meeting minutes from November 26, 2020, there being no issues or questions, the minutes were motioned to accept as presented, by Barbara Gould and seconded by James McLean. **Carried.**

Patricia McLean went over the audited financial statements for 2020. The Financial Statements do not show a significant difference from last year. The auditor has approved the statements and concluded that the statements are in accordance with Accounting Standards. Motion to accept financials statements by Peter Golden, seconded by Alan Robb. **Carried.** The full set of financial statements will be posted on the Fanny Bay Community Association’s website under ‘Community Links.’

Pat presented the budget for 2021 and there was one question raised about the parcel tax and the question was answered by Wayne that this Tax is levied to pay the 5-year loan for the Yake Road project as well as to enable a contingency fund of at least \$20,000 for any infrastructure events as the system ages. A motion to approve the budget was made by Barbara Gould, seconded by Jim McLean. **Carried**

Alan mentioned the meter in the pumphouse could be wired to the laptop to get the data reading, but Dave checks this every week and downloads the data. Dave also mentioned that the pressure transmitter down the well could also be wired instead of pulling it out of the well each week to download the data. Some of the wiring in the pump house was changed and relays added to minimize the load going through the PLC.

Proposed that the Trustee’s remuneration remain the same at \$500 per year for services rendered, with \$25.00 per hour for emergency callouts. Motion to accept by Alan Robb, seconded by Barbara Gould. **Carried**

Brent Johnson was once again selected as auditor for 2021– motioned by Barbara Gould, seconded by Peter Golden- **Carried.**

Dave Shepherd – gave a report on operations – copy attached. We have a kit to recondition the chlorine pump and this needs to be done every two years.

Alan asked about the Versaprobe, Wayne hired a technician and he re-programmed it and it is now working perfectly. Alan asked about our billing procedures-does not feel that the current system is fair to people who use less than 60 meters. Barbara recommended looking at it every few years.

Jim asked a question about the Hydrants in case of forest fires in our area. Peter Golden indicated there is a mutual aid agreement with all the surrounding fire departments, including Nanaimo if needed. There are patrols done during a normal year to check on backyard fires.

The date for the Annual General Meeting next year will be the second Thursday in April 2022.

Motion to adjourn at 8:30pm

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Signed: Wayne Rideout