

# FANNY BAY WATERWORKS

TRUSTEE'S MEETING October 21, 2021

Present: Wayne Rideout, Trustee  
Tony Schultes, Trustee  
Dave Shepherd, Operator

David Fast, Trustee  
Patricia McLean, Secretary & Financial Officer

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Meeting called to order by Wayne Rideout at 7:06 pm

Minutes of August 26, 2021, were circulated earlier via email, approved by email, motion to accept made by Wayne Rideout, seconded by David Fast. **Carried.**

Financial statements for the 9 months ended September 30, 2021, showing a surplus of \$3,472 with a bank balance of \$69,541 were also circulated earlier by email. Motion to accept by Tony Schultes, seconded by David Fast. **Carried.**

Bylaw No. 122 setting the Parcel Tax for 2022 the same as for 2021, was given first and second reading and signed and sealed by Wayne Rideout and Pat McLean.

AGM has been set at the OAP Hall for November 18, 2021, has been posted in the Fanny Bay Flyer for November, on the Fanny Bay Community Association website on Community Links under our page and Tony will post the signs on the mailboxes on Holiday Road, Station Road and Cougar Smith Road, one at the Fanny Bay Hall and maybe at the Fanny Bay Inn if there is a bulletin board. Pat will email all customers the notice as well.

Copies of the Agenda for the AGM were handed out and Wayne Rideout made a motion to accept and Tony Schultes Seconded-**Carried.**

Dave Shepherd showed everyone the google sheets he has prepared which will provide an historical record of weekly readings of gallons, flow, etc. and any Operations and Maintenance performed so any problems can be noted and monitored. Dave can invite participants to share, if interested. Also, on google sheets is our Emergency Plan and call out schedule, our customer list as well as the recent report from Greatario on our Water Tower.

Transponder at 7476 Yake will be checked on by Wayne to see if it needs to be replaced.

Due to the cost, the doors on the sheds will be replace with security doors one this year and one next year.

Wayne looked at the electrical to do list and Pat will send everyone a copy of the list.

## **NEW BUSINESS**

David Fast has the lease documents ready to go for the License of Occupation for the well head, pumping station, chlorine infiltration and firehall. David and Wayne signed, and Pat has for copying and will forward along with the required payment.

Some discussion ensued regarding posting Chlorine signs on the storage shed doors and obtaining and posting a Material Safety Data Sheet (MSDS) in the pump house. Dave checked the sheds the next day and both are posted in the sheds along with an eyewash station.

Meeting adjourned by Wayne Rideout at 8:02pm

Signed \_\_\_\_\_ Wayne Rideout, Chair

