

FANNY BAY WATERWORKS

TRUSTEE'S MEETING August 26, 2021

Present: Wayne Rideout, Trustee
Tony Schultes, Trustee
John Brennen-Chief Operator

David Fast, Trustee
Patricia McLean, Secretary & Financial Officer
Guest: Dave Shepherd, filling in for John Brennen as needed

Meeting called to order by Wayne Rideout at 7:13 pm

John introduced David Shepherd, who is filling in while he is away and will take over when John retires, come next year. He currently looks after Ships Point as well as having a handy man business. Wayne mentioned he would like to have more professional records, diagrams, etc. than we currently have. Dave is willing to back up Peter for doing water sampling as well.

Minutes of April 22, 2021, were circulated earlier via email, approved by email, motion to accept made by David Fast, seconded by Wayne Rideout. **Carried.**

Financial statements for the 7 months ended July 31, 2021, showing a surplus of \$4,617 with a bank balance of \$70,405 were also circulated earlier by email. Motion to accept by Wayne Rideout, seconded by David Fast. **Carried.**

Water storage Tank maintenance was completed by Greatario with a few suggestions, and these were all added to the "To Do List". These items are not a rush to be completed as the tank is in good condition but should be dealt with in the future when time and resources permit.

Pump – there are some electrical upgrades needed. Pump controller capacitor failed – it was recalibrated, new control box installed, John has a list of items needed and some have been resolved. Wayne will get a quote for all items remaining to be completed or talk to Drewry Electrical about an hourly rate.

Dave Durek is our new meter reader and Travis will train him with the August 31 readings. John requested that in the Spring reading they pop the lid on the meters to check for any issues. Dave Durek is willing to do more maintenance as needed, such as weed eating, etc.

Statutory Right of Ways – need to define where the line goes, may need to do by ground penetrating radar and hiring surveyors. More on this later as the electrical problems with the pump needs to be done first.

Insurance worksheet – Wayne & David will get together next week and complete Data Collection Sheet.

Pat will invite Auditor to our AGM.

John suggested we start with one security door on the treatment room as it is just important as the electrical. Wayne and David will assess it next week as well as the insurance issue.

Meeting adjourned by Wayne Rideout at 8:20pm

Signed _____ Wayne Rideout, Chair

