

FANNY BAY WATERWORKS

TRUSTEE'S MEETING April 22, 2021

Present: Wayne Rideout, Trustee
Tony Schultes, Trustee
John Brennen-Chief Operator

David Fast, Trustee
Patricia McLean, Secretary & Financial Officer

Meeting called to order by Wayne Rideout at 7:10 pm

Minutes of February 2, 2021 were read earlier, approved and motion to accept made by Wayne Rideout, seconded by Tony Schultes. **Carried.**

Pat read over the financial statements for the 3 months ended March 31, 2021 showing a surplus of \$4,275 with a bank balance of \$70,248. There has been little activity, the only major item we are waiting for an invoice to come from Leighton Contracting for the replacement of one meter. Wayne will check on this. Motion to accept by Tony Schultes, seconded by Wayne Rideout. **Carried.**

Pat passed around the year end Audited financial statements ended December 31, 2020 showing a surplus of \$9,238 with a bank balance of \$61,919. Royal Bank loan is \$47,308. No changes on Financial statements were made from our internal ones. Motion to accept Audited Financial Statements as presented made by Wayne Rideout, seconded by David Fast. **Carried.**

Licence of Occupation & Management Plan –As of last Friday, David has submitted to Jesse Hopps of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, drafts, and site plans although they already had everything including the chlorine shed but they had made a few errors and Jesse will get back to us. James Bast will prepare the sub-lease for the firehall and forward to us for review. It was suggested that in the sub-lease we place a few restrictions such as type of materials they can use during practices regarding toxicity and pumping foam into the grounds, as well as the office space required by the Water Board. Sub lease currently ends Sept/Oct.

Annual meter checks – we are entering the life span of our meters and it is suggested that we check them all. After some discussion, it was recommended that really there is nothing to check until something breaks.

Strussi's complaint was that we should have been checking or doing an extra meter reading when things go awry. It was recommended that if something shows up odd then we should send out an email letting customers know to check their own meter boxes and let us know if something seems amiss or conduct an extra meter reading.

Water storage Tank maintenance – Pat will find out cost and what is involved.

David will investigate lease on the Crown land that the water tank is situated on due to a large tree that may need to be removed.

Pump has been running 8 hours instead of the usual 4.5 hours during this heat spell so may need to be more attentive. Pat will forward the usual notice for water conservation to Trustees to approve for emailing and posting.

Security Doors- about \$1000 each frame and all but are an odd size– Wayne is looking for some used ones. Wayne & David will go have a closer look to see what is needed.

Hold election for Trustee by mail in ballot. Pat will look after notices required.

BC One Call –Pat will send info to customers as requested.

Wayne will call John about the mapping with McElhanney.

Meeting adjourned by Wayne Rideout at 8:10pm

Signed _____ Wayne Rideout, Chair

