

FANNY BAY WATERWORKS

TRUSTEE'S MEETING January 8, 2021

Present: Wayne Rideout, Trustee David Fast, Trustee
Tony Schultes, Trustee
Patricia McLean, Secretary & Financial Officer

Meeting called to order by Wayne Rideout at 6:48pm

Minutes of October 15, 2020 were read earlier, approved and motion to accept made by David Fast, seconded by Tony Schultes. **Carried**

Honorarium voted on at the AGM of \$500 per year for Trustees should be posted in the Auditor's report as said.

Our *Land Act* tenure for a licence of occupation and the sub-licence including 0.2 Ha. to Comox Valley Regional District for the fire hall is coming due this year and will need to be replaced. After discussions between David Fast and Jesse Hopps of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, it seems to be a lot easier than first thought and David will pass it on to John Brennen to complete and Pat will check over the Insurance part and any other items of note. James Bast of the CVRD may have the site plan and we may be able to get copies from him.

Customer # 26 – Arlene & Ronald Strussi on Yake Road have had a major leak on their property. We will hold off billing until Travis reads the meter again and Pat will figure out the amount owing from Jan 1 to Jan 9 and then Wayne will discuss with the customer. We will then set up a plan or by-law to deal with these situations in the future. **It would be a one time use only per property** for relief of an exorbitant bill such as, "if usage exceeds 50% average use in a given period and it is established there is a leak on the property then the homeowner can apply for relief -amount to be determined and cap to be determined". Pat will look up if we need a meeting or by-law to set up a policy.

John and David will go to test Joanne's meter as she claims her reading is also way too high, to see if something is wrong with the meter. Wayne suggested we set up a maintenance form for individual homeowners to check their own meters and Pat will check around to find a suitable form.

Moving Strussi meter – he would have to pay for it.

Meeting adjourned 8:12pm