FANNY BAY WATERWORKS

TRUSTEE'S MEETING October 15, 2020

Present: Wayne Rideout, Trustee
David Fast, Trustee
Tony Schultes, Trustee
John Brennen, Operations Manager
Patricia McLean, Secretary & Financial Officer

Meeting called to order by Wayne Rideout at 7:04pm

Minutes of June 18 and August 11, 2020 were read earlier, approved and motion to accept made by Wayne Rideout, seconded by David Fast. **Carried**.

Pat passed around the financial statements ended September 30 showing a gain of $7,600 with a bank balance of $70,985. Royal Bank loan is $47,116. No significant items or changes on Financial statements were noted. Motion to accept Financial Statements as presented were approved and motion to accept made by Tony Schultes, seconded by David Fast. **Carried**.

Wayne talked to McElhanney re the missing items on the map of the system and advised them that John would contact Mike re the project and get the missing items included and updated prior to year end.

John will also meet with our new electrician -Dave Drewry and arrange for the annual inspection and note the FSR#23100 for our records.

By-law #118 setting new penalties and #119 setting new miscellaneous charges were signed again as these did not need to go to the Ministry for registration, only one copy for their files. They kept both copies originally sent to them and we need to file one in our By-law reference book.

By-law #120 setting the parcel tax rates for 2021 was given first and second readings on 15th of October 2020 and Pat was requested to check if a third reading was required and advise. According to the Improvement District Manual this is not required so the By-law has been approved and signed by Wayne Rideout.

Pat will check on renting the OAP Hall for the AGM – call Joan Johnson 250-702-3028.

David will e-mail Pat the emergency telephone ladder to update and Pat will keep it up to date.

John noticed on the latest repair there was no proper curb stops and the meter installations used shark bites. It was decided that we cannot deal with checking them all and they will be replaced if and when problems occur.

Meeting adjourned by Wayne Rideout at 7:40pm

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Signed_____Wayne Rideout, Chair