

FBCA COVID-19 SAFETY PLAN UPDATE

Revised 11 August 2020

- All FBCA programs and regular events cancelled or moved outside if that was safe option
- Covid-19 safety plans requested and received from all regular & rental groups who opted to move activities outside for the duration
- AGM usually held in March/April postponed to September and to be held outdoors
- Fanny Bay Flyer continues to be produced, with delivery methods adapted to conform to covid-19 prevention guidelines
- Regular monthly FBCA Board in-person meetings moved to Zoom meetings
- Hall cleaning schedule adapted according to use of Hall
- FBCA Directors and volunteers advised of appropriate protocols for entering and exiting the Hall on business
- Ad hoc Board committee meetings either held in-person following physical distancing rules if only 2-3 people involved, or via Zoom or email
- Canine Companion Park and Children's Playground closed temporarily; now open again
- Financial planning ongoing to mitigate loss of revenue from rentals
 - FBCA representative meeting regularly with other Community Hall groups on Island to brainstorm ideas to keep such groups
 - Non-essential utilities shut off or costs re-negotiated
 - Articles written in local Flyer re need for community support; generous donations received
 - Outdoor Market Days in July and August successful
 - Various grant requests submitted
- Re-opening Committee formed to develop protocols to allow groups of up to 50 people to rent FBCA facilities once again
 - Protocol for rental requests during covid-19 pandemic being developed for use by Rental Agent
 - Protocol to mitigate covid-19 spread by groups renting the Hall being developed; to be provided to renters as part of rental process
 - Washroom and Touch Point protocols and cleaning sign off sheet for events developed; to be posted in broom closet in main hall
 - Kitchen protocols and cleaning sign off sheet: developed; to be posted in kitchen
 - Sign to be posted on Community Hall entry doors '*Do not enter if any covid-19 symptoms, etc.*'
 - Hand sanitizers available for use as required throughout Hall
 - Physical distancing protocols to be posted throughout Hall
 - Signs to be posted as appropriate re hand washing, safe coughing/sneezing, cleaning/disinfecting surfaces
 - Washroom use limited to one designated washroom; others posted as closed
 - Consideration being given to store away non-essential and/or excess items until required and approved by FBCA Board