

## FANNY BAY WATERWORKS

TRUSTEE'S MEETING January 28, 2020

Present: Wayne Rideout, Trustee  
Tony Schultes, Trustee

David Fast, Trustee  
Patricia McLean, Secretary & Financial Officer

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Meeting called to order by Wayne Rideout at 6:40pm

Minutes of January 9, 2020 were approved and motion to accept by Wayne Rideout , seconded by David Fast with the following corrections: spelling error corrected to McElhanney and 3<sup>rd</sup> to last line, changed to Pat (not Par).

Wayne Rideout will complete proposal to Amandio Santos with two options to complete water hook up:

1. The requirements needed for him to complete to enable approved hook up or
2. We will complete requirements needed on his behalf to enable hook up

Wayne will forward proposal to Pat McLean to copy on FBWW letterhead to send to Amandio Santos.

If neither option accepted, matter will be ended.

Proposal to amend By-laws to increase fines was revisited and it was determined that an Improvement District is unable to levy fines. On further research, By-Law states "on summary conviction", so it must go to court first.

Wayne Rideout suggested to change the current \$5.00 admin fee and 2% penalty for reminders and late payments to a flat 12% after 30 days. Pat Mclean will prepare a By-law replacing the admin and penalty fee for acceptance.

The budget for 2020 was presented and motion to approve by Wayne Rideout with the additional expense of \$2000 for further detailed mapping of the lines and estimates of pipe sizes, seconded by Tony Schultes. Wayne will request assistance of Alan Robb to complete.

It was decided we would not book a table for the Meet your neighbour event at the Fanny Bay Hall in February.

Wayne Rideout has a PDF of the system that was prepared by McElhanney and will forward it to Pat McLean to forward to Fire Underwriters.

Pat McLean will forward the information on the properties to Wayne for the Standard Right of Ways to check the title information.

The date of April 2<sup>nd</sup> was set for the next Trustees Meeting at the Fire hall to approve the interim audited financial statements before the AGM.

Meeting adjourned by Wayne Rideout at 7:30pm

Signed \_\_\_\_\_ Wayne Rideout, Chair