

FANNY BAY WATERWORKS

TRUSTEE'S MEETING July 3, 2019

Present: Wayne Rideout, Trustee
Tony Schultes, Trustee
John Brennen, Operator

David Fast, Trustee
Patricia McLean, Secretary & Financial Officer
Michael Smith, Fire Chief

Meeting called to order by Wayne Rideout at 7:30pm.

Minutes of May 2, 2019 were read by all prior to meeting and approved by Wayne Rideout and seconded by David Fast.

Pat presented the Financial Statements to May 31, 2019 showing net operating gain of \$1,681. All items are within budget -training and travel a bit higher due to additional operating courses, office and admin increase due to gift for retiring Chair and expenses for Family Day at the Fanny Ball Hall– Cash balances at May 31 totalled \$50,549 with a little over \$15,000 in the contingency fund. Wayne Rideout motioned to accept the financials as presented and seconded by David Fast. – **CARRIED**

Pat presented a spreadsheet showing the various costs of signage as required by the Emergency Response Plan. A motion was made to start with 6 signs of 48 x 36 with SPEEDPRO at a cost of \$150 per sign made by Wayne Rideout and seconded by David Fast – **CARRIED**. Another 6 will be ordered in 2020 if required.

Wayne Rideout made a motion to draft up a letter to Amandio Santos, seconded by David Fast stating that the water hook up situation has been discussed for some time and none of the procedures required by him have been fulfilled. Copies of the appropriate By-Laws will be included and until we hear that all the conditions have been fulfilled and permits required have been approved, the matter is closed. Pat will also adjust our Water Hook up request form to include that permits are required to be attached and this will be forwarded along with the letter. – **MOTION CARRIED**

The Firehall needs a letter of support for removal of cottonwoods and for the Fire Smart program – Michael will draft up the letter and send it to us for approval by the Trustees before forwarding.

Water Restrictions – well was holding steady for now and John will post a sign saying “Water restrictions now in effect”. So far water pumping has been average. Michael was requesting that someone from the waterboard should go to a meeting once a month at the Comox Valley to sit in and gain more information on a drought response plan. Further discussions on a stage plan similar to Ships Point will be discussed at a later date.

An updated emergency response plan will be submitted by David Fast.

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There being no further business Wayne adjourned the meeting at 8:18

Signed _____ Wayne Rideout, Chair