

FANNY BAY WATERWORKS

TRUSTEE'S MEETING March 27, 2019

Present: Alan Robb, Trustee
Wayne Rideout, Trustee

David Fast, Trustee
Patricia McLean, Secretary & Financial Officer

Meeting called to order by Alan Robb at 7:00pm.

Minutes of February 20, 2019 were read prior to meeting and motioned to approve by David Fast, seconded by Wayne Rideout - **Carried**

Pat presented the Draft Audited Statements showing a surplus of \$23,627. Our internal statements showed a surplus of \$21,950 – a difference of \$1,677 in amortization and -307 in Insurance. A motion was made to accept the Draft Audited Statements as presented by Wayne Rideout and seconded by David Fast. - **Carried**

Pat then presented the proposed agenda for the Annual General Meeting and Wayne Rideout motioned to accept the proposed agenda and David Fast seconded. - **Carried**

Next was the proposed budget for 2019 (copy attached) and Alan Robb motioned to accept and Wayne Rideout seconded. - **Carried**

An inspection report and Annual report forms from John Hillis were reviewed and Alan Robb will fill out the report on line, forward a copy to Pat and she will look after making the report public as specified in the reporting requirements. The report also included a schematic plot plan of the water system to be submitted prior to June 30, a wellhead protection plan and a plan for decommissioning unused existing well sources and Alan will speak to John Hillis about this as he would prefer to keep the unused well in the pumphouse to monitor the aquifer. These items will be listed on our "**TODO**" list to ensure they are completed.

We need to put some steel barriers around the well – Wayne will investigate this and David will put a copy (colour version) of the report in the pump house.

The Jarrets have been working on their water connection and will advise Alan when they are ready to hook up – we will need to supply the meter and the setting (copper pipe) and hire the plumber – Pat will check the by-laws and advise David and give the by-law book to David. Alan will find the form for the meter installation.

Alan has purchased the computer but needs to get an activation code and an excel program for the new computer.

David Fast will post notices of the AGM on the 3 mailboxes, at the Fanny Bay Hall and one at the Fire Hall.

Meeting adjourned by Alan Robb 8:28pm

FINANCIAL STATEMENTS

Due to time constraints, January and February financials were not discussed but copies are attached.

Cash balances as at February 20, 2019 totalled: \$52,271

Signed  Alan Robb, Chair