

FANNY BAY WATERWORKS

TRUSTEE'S MEETING February 20, 2019

Present: Alan Robb, Trustee David Fast, Trustee
Wayne Rideout, Trustee Patricia McLean, Secretary & Financial Officer

Meeting called to order 3:31 pm by Alan Robb.

Minutes of December 10, 2018 were signed and approved by the Trustees having been read prior to the meeting.

FINANCIAL STATEMENTS

December Financials were presented in the new online quick books format rather than excel. There were some concerns which Pat will look into such as Bold Headings, if Budget figures can be filled in on the side otherwise they were accepted. Surplus is close to same as 2017 and close to budget.

Cash balances as at February 20, 2019 totalled: \$38,407 in UBCU
 10,140 in contingency savings account-UBCU
 3,466 in Royal for loan payments & interest

Alan suggested we talk to the Auditor for advice on transferring some of the surplus funds to the Contingency Savings Account or paying down the loan and invite him to attend our AGM depending on his cost.

David, Wayne, John and Pat attended the "Meet your neighbour" event at FB Hall. Attendance was not very good – probably due to weather and the majority of attendees were from the Ship's Point District.

NEW BUSINESS

Advise the Jarrett's we are responsible for water to the property line only and give them a quote on cost for this. The client must then apply to the appropriate officials to have the hook-up. Check the improvement district manual and set a proper clear policy for new hookups. Check the Bylaws to see what we are supposed to charge.

The Trustees will send another reply to Michael Smith regarding the CVRD attending our AGM to discuss Fire Smart. It is agreed that our AGM is not an appropriate place for this discussion

David Fast advised that the Emergency Response Plan was submitted January 31 but no reply has been received yet.

Have new coloured or coroplast signs made for Boil Water, etc to keep in the pump house.

Wayne met with McElhanney and they are on board with mapping the system when we are ready and have no problem in doing in sections but does not have a lot of confidence in the ground radar systems.

Prepare ballots for the AGM in case of more than one person running.

Discuss with the Fire Chief, Michael Smith about building a wall and back door in the meeting room so we have more room for storage.

Alan has some maps and will store them in the pumphouse without the chlorine in it.

Have McElhanny run a title search on the Yake Road project to make sure it has been submitted.

Get street addresses of SRW's needed so we can start obtaining approvals for this project.

Pat will send away for some items mentioned in the Water BC News (Sustainable Infrastructure Society)

Insurance Quote
Checklist for use by Water Suppliers

Next meeting March 27, 2019 7:00pm at the Fire Hall

No further business. Motion to adjourn 5:10pm by Alan Robb

Signed _____ Alan Robb, Chair

