

# FANNY BAY WATERWORKS

## TRUSTEE'S MEETING July 3, 2018

Present: Alan Robb, Trustee David Fast, Trustee  
Wayne Rideout, Trustee Patricia McLean, Secretary & Financial Officer

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Meeting called to order 7:20 pm by Alan Robb.

Minutes of May 24, 2018 were signed and approved by the Trustees having been read prior to the meeting. Motion to approve by Wayne Rideout, seconded by David Fast. – with the following update – David Fast will be updating the Emergency Response Plan.

Financial Statements were read by Pat McLean showing a net gain of \$10,658 which is required to fund loan principal. All items were close to budget. Bank Balance shows \$28,501 with current loan of \$13,785 plus \$12,046 for Yake Road loan to date. Expenses paid for Yake Road not yet added to the loan total \$8,835. Motion to approve by Wayne Rideout, seconded by Alan Robb. **Carried**

### YAKE ROAD PROJECT

We will need to notify landowners when water will be shutdown to complete the project. The contractor will advise customers of shutdown and I can email the customers. Pat will get the customer list by service address to email information. Wayne will get a list from Alan to give to the Contractor as well.

### AUDIT OF WELLS

Well audit went smooth and our ground water licence was issued for the coming year. Number 2 well needed to be cleared a bit around it and pictures were sent to the Ministry and approved.

### EMERGENCY RESPONSE PLAN

David Fast is working on this and emailed John Hillis, Environmental Health Officer, to get more information on what is needed. Still waiting for this to come. He has found several homes are rentals that we did not know about so we will attempt to add to the lists for emergency situations. David and Pat will work on together.

Pat will Email David website with fill in for Emergency Response Plan.

Alan will also provide a list of contacts for work needed, eg., Dales' Plumbing.

### NEW BUSINESS

In the fall, the plan is to obtain SRW on Leigh Loader's properties on Holiday Road.

Alan will talk to John Brennan about what courses Travis Peterson should take and get him started in the fall as this is extremely important. There was some concern about getting a commitment – just to show him we are on board to invest in his future with the waterboard.

Alan will get Travis to do a meter reading now and see who is using the major water at the moment and send a notice of restrictions if needed.

### **Next meeting TBA**

No further business. Motion to adjourn 8:35 by Alan Robb

Signed \_\_\_\_\_ Alan Robb, Chair

